



Student/Faculty Injury/Exposure Procedure for Scripps:

1. When a student/faculty injury/exposure occurs, the department leadership (manager, supervisor or lead/charge nurse) should be notified immediately or within the next business day. If the injury/exposure occurs at night or over the weekend, the Operations Supervisor should be notified. The Scripps Student Placement department should be notified as soon as possible following the incident by the department leadership.
2. The Scripps Student Placement department will direct the next steps based on the situation.
3. The unit manager, or designee, will complete an occurrence report with all the pertinent information. This will include, as applicable, student/faculty information, patient name and medical record number.
4. If the injury is felt to be emergent or life or limb threatening, the student/faculty will be taken to the nearest Emergency Department for evaluation. The cost for any care will be billed to the student/faculty's health insurance carrier.
5. For any non-emergent or non-life threatening emergencies, the student/faculty should be referred back to their on-site instructor when applicable or, in instances where there is not an instructor on site or the faculty member is the injured party, directly to the school program leadership. The school program leadership will then direct the student/faculty on next steps.
6. If a student/faculty experiences an exposure, such as a splash or needle stick, the Scripps Student Placement department will direct any request for patient source testing immediately or within 24 hours. If the exposure occurs at night or over the weekend, the Operations Supervisor will follow the patient source testing procedure.
7. The Scripps Student Placement department will act as liaison between the school and Scripps. Any inquiries by the student or faculty should be directed through the school program leadership, who will then contact the Scripps Student Placement department.
8. The Scripps Student Placement department will facilitate additional discussions or meetings with appropriate Scripps and school representatives.
9. In instances where a student/faculty causes potential harm to a patient or Scripps employee, Scripps will require that any student/faculty testing, i.e. laboratory screening tests, be done at a Scripps facility in order to expedite necessary testing and/or treatment. The student/faculty/school will be responsible for any cost.

Scripps Student Placements department email: Studentplacements@scrippshealth.org